



St. Mary's Catholic Primary School

Daventry Road

Southam

Warwickshire

CV47 1PS

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Tel: (01926) 812512

20<sup>th</sup> September 2022

## Parents Evening

Dear Parents and Carers,

As you may be aware we have our Autumn Parents' Evening approaching on **Tuesday 4<sup>th</sup> October 2022**. This will be held in the hall and I would ask that you enter through the hall door (the door to the right as you walk toward the main school door), the door will be open for parents to come and go. Appointment times will be no longer than ten minutes and this is an opportunity for you to ask any questions and to talk to your child's teacher about how they have settled.

Can you please indicate on the detachable slip three appointment times that you could attend (one will be sent home for each child). Once completed please hand this back to your child's teacher (by no later than **Friday 23<sup>rd</sup> September** please) and they will then send a letter out confirming your appointment time by **Tuesday 27<sup>th</sup> September 2022**. Appointment times will begin at 2.00pm, 2.10pm, 2.20pm etc. The last available appointment will be 6.50pm.

Please do not hesitate to contact me, if you wish to discuss further.

Yours faithfully

Maureen Collier  
Headteacher

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My child's Name .....

My child's class .....

Appointment 1 - .....

Appointment 2 - .....

Appointment 3 - .....

