



St. Mary's Catholic Primary School
Daventry Road
Southam
Warwickshire
CV47 1PS
www.stmaryssoutham.org.uk
Tel: (01926) 812512

Wednesday 12th July 2023

Dear Parents and Carers,

RE: After School Club Provision

Please be advised there will be **no after school club on the last day of term, Friday 21st July 2023**. I apologise for any inconvenience caused.

We do have availability that morning, and limited availability on other evenings of next week; should anyone wish to exchange this lost session for one of these alternatives please contact me to book in.

If your child is ordinarily booked in on a Friday evening, I will deduct this from your bill, to year end next week. Anyone who has already paid for this date will be credited.

If, after invoice values to year end have been posted on ParentPay, your child is subsequently ill or cancels a session (with 48Hrs notice), I will credit these bookings once term has finished.

If you have an outstanding amount on your account this needs to be cleared before the end of term to enable wrap around care to be booked from September onwards. This money is used to pay the salary of staff to run the club, snacks and resources for the children and any excess is used by the school towards the teaching and learning of our children. If you are experiencing any financial difficulties which prevent you from settling any outstanding amounts, then please do contact me to discuss further.

Yours sincerely

Mrs Mucklow
Wrap Around Care Manager

